

## **SPP Indicator 11: Child Find (Compliance with Initial Evaluation Timelines) Frequently Asked Questions**

- 1. Do I include students in row a, who have written consent to evaluate, but after giving permission for evaluation the parents did not cooperate with the district<sup>1</sup> and the eligibility process was not completed?**

Students for whom the evaluation process was interrupted and not completed, **therefore eligibility was never determined, SHOULD NOT be included** in the data collection for SPP 11. Districts must keep a detailed record of attempts at the local level (see Question 2 below for a definition of detailed records).

- 2. What constitutes detailed records?**

Detailed records may include comprehensive records of phone calls or attempts along with the results of those attempts and calls, copies of correspondence sent to parents and any responses received, records of visits made to the parent's home or place of employment. The results of those visits should be collected as circumstances warrant. §300.322(d)(1)(2)(3)

- 3. Where do I include students for whom as a result of the parents repeated failure or refusal to produce the child for evaluation caused the evaluation process to be delayed but completed outside of the state established timeline? Is the district or charter school counted as out of compliance?**

If the district has made every attempt to meet the timeline and has a detailed record that the parent's actions caused the delay in meeting the timeline, then this student would be included in row b. and the district is in compliance.

- 4. Do I include a student in which the process has begun, but the child moves to another district or charter school?**

No, the student would not be included in your district indicator 11 report.

However, report any students that enroll *in your district* after the timeline has begun and prior to eligibility determination by another district. Your district must be making sufficient progress to ensure a prompt completion of the evaluation *and* the district and the parent must agree to a specific time when the evaluation will be completed. §300.301(d)(2),(e). The District holding the ARDC meeting should count this student in row a. and in compliance in rows b. and c.

- 5. If a student is in special education receiving speech and is referred for another suspected disability for additional testing by the Admission, Review, and Dismissal committee (ARDC), would the student need to be reported in the data collection for SPP 11?**

No. The **initial evaluation** process was completed when the ARD committee determined that the child was a student with a speech disability, eligible for speech services, and developed the IEP.

- 6. If consent to evaluate was signed in the current school year and the evaluation and eligibility determination process was completed within the timeline before June 30, but the ARDC meeting determined services would begin in August or the start of the new school year, would this student be reported in the current data collection?**

Yes, if the student was evaluated, eligibility determined and an IEP was developed and completed between July 1 and June 30 of the current school year.

If the process (evaluation and eligibility determination – made by the ARD committee) is not completed by June 30 of the current school year, the student would NOT be reported in the current data collection, but would be included in the following year's collection.

- 7. Must reason codes listed in e.1. – e.6. equal the number of students listed in d. ?**

The number in e. (totaled from e.1. – e.6.) must equal the total of d.

*Discrepancies in totals for this section will result in a warning message (in red) to the right of the corresponding input field. Clear all warnings before saving.*

- 8. A student is evaluated and determined not eligible in a previous school year, and subsequently no services were provided. In the following school year, consent for evaluation is obtained and an ARDC determines the student is eligible. Is this student reported in SPP 11?**

Yes. This would be considered an initial evaluation in both years for the purposes of reporting in SPP 11.

- 9. Do I include a child who was served in Part C/ECI and reported in Indicator 12 for this indicator?<sup>2</sup>**

No. Only report Part C/ECI to Part B referrals in Indicator 12.

- 10. When a student transfers from a school district in another state and the new school district determines that an evaluation is necessary<sup>3</sup>, is this considered a full individual initial evaluation?**

Yes. This student would be counted in SPP 11.

<sup>1</sup> The term District is inclusive of charter schools.

<sup>2</sup> For Federal Reporting requirements, counts in SPP Indicators 11 and 12 will be counted separately in each Indicator.

<sup>3</sup> see 19 TAC §89.1050(j)(2)