Texas Education Agency
Division of Federal and State Education Policy
State Performance Plan Indicator 14: Grade 12 Exit
Data Integrity Checklist for SPP Indicator 14

States and Local Education Agencies (LEAs) are required to provide valid and reliable data that reflect the measurement for each SPP indicator. This requirement is a factor in the annual state and local determination processes.

When districts certify their data in SPP 14 data collection system, they are assuring the State that they "understand and agree that submission of this information constitutes certification that this data are accurate and meets the reporting requirements outlined by the Texas Education Agency Division of Federal and State Education Policy."

This *Data Integrity Checklist* has been developed to assist LEAs prior to the certification of their data.

Data Integrity Checklist

- *Did you follow the data collection requirements outlined in the Grade 12 Exiting Demographic Information Instructions?*

- *Are you familiar with the FAQ document?*

- *Did you collect new contact information directly from the student in addition to referring to the student's folder?*

- *Are you aware that students with disabilities, who have dropped out, completed a GED, or graduated early since being reported as enrolled on the Fall Snapshot date will be reported in the Indicator 14 application?*

- *Does your documentation prove that all students on the campus and district-exiting grade 12 were included in the data collection?*

- *Did you confirm that you indicated the United States or a foreign country in the contact information?*

- *Did you document and maintain within the district all Grade 12 Exiting Information surveys and data collection procedures for audit purposes?*

Consequences

When the LEA clicks the Certify button, the LEA is assuring the State that it is submitting valid and reliable data. District's performance on the compliance indicators will be reflected in the district public reporting on SPP Indicators in the spring. Any issues related to the submission of inaccurate data or the Division of Program Monitoring and Intervention will address the non-submission of data.

Technical Assistance

When in doubt, read the instructions, consult the FAQ on the web, or contact your ESC prior to certifying your data.