

## General Information regarding Operating Procedures:

34 C.F.R. §§ 300.201 and 300.149 states that the State Education Agency must provide for review and, if appropriate, revision of the policies, procedures, and practices related to serving students with disabilities.

Local Education Agencies (LEAs) are required to develop and implement policies, procedures and practices related to the provision of special education services to eligible students.

Local operating procedures are written procedures developed locally which outline the implementation of the LEA's special education policies and are a living resource meant to be updated by the last business day in October of each year.

All 2021-2022 requirements are covered by the current templates.

### Required Operating Procedures must address:

#### Child Find, Evaluation, and Free Appropriate Public Education (FAPE)

#### CHILD FIND

- Child Find Duty
- Ages 0-5
- Dyslexia Services
- Referral for Possible Special Education Services
- Children Who Transfer

#### EVALUATION

- Evaluation Procedures
- Autism
- Deaf-Blindness
- Deaf or Hard of Hearing
- Emotional Disturbance
- Intellectual Disability
- Multiple Disabilities
- Noncategorical Early Childhood
- Orthopedic Impairment
- Other Health Impairment
- Specific Learning Disability
- Speech or Language Impairment
- Traumatic Brain Injury
- Visual Impairment

#### FAPE

- ARD Committee Membership
- Parent Participation
- ARD Committee Meeting
- Determination of Eligibility
- Transition Services
- Present Levels
- Annual Goals
- Special Factors
- Supplementary Aids and Services, Special Education, Related Services
- Least Restrictive Environment
- Placement in a Residential Facility
- State and Districtwide Assessments
- Graduation
- Extended School Year Services
- Amendment Without a Meeting