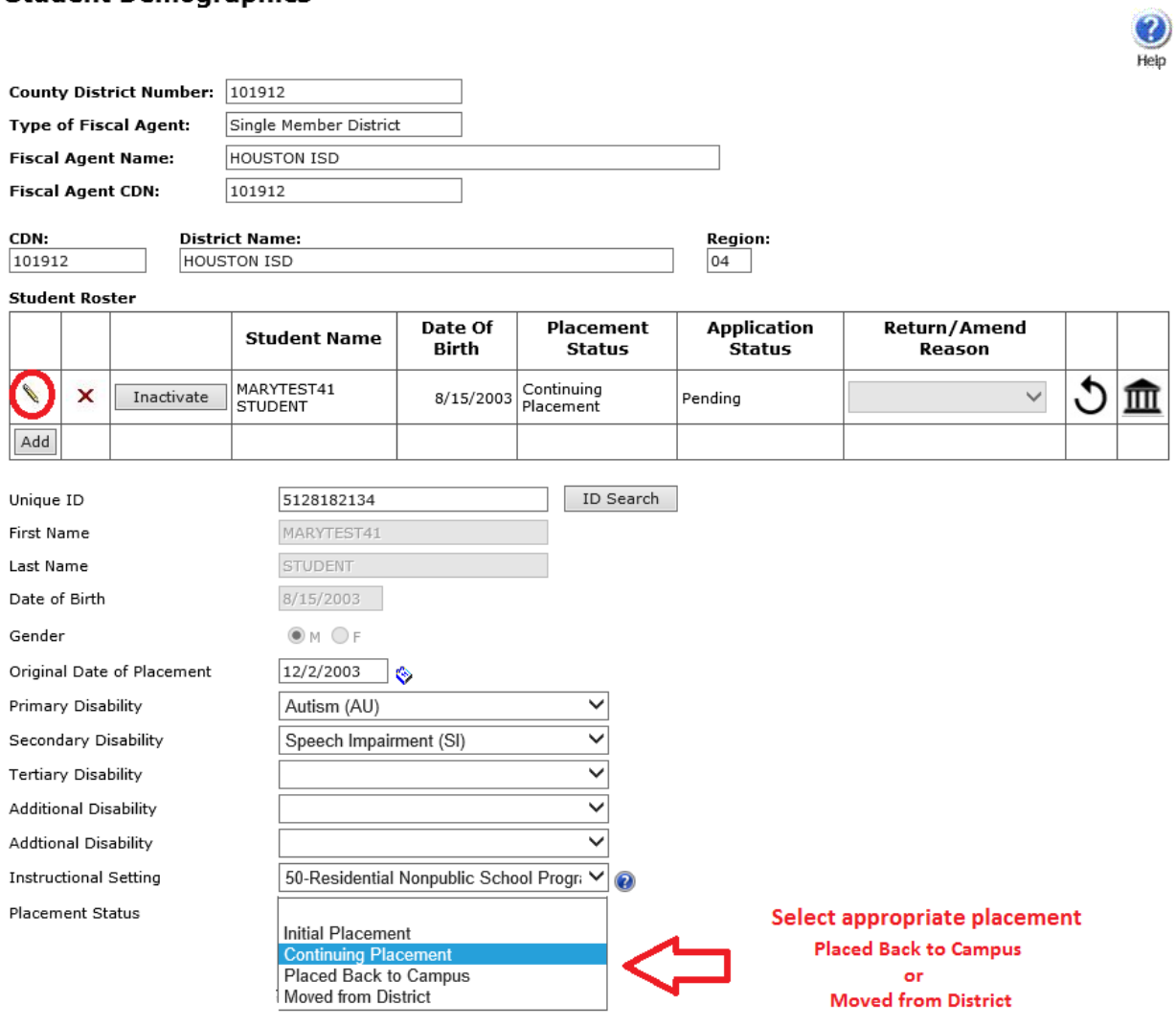
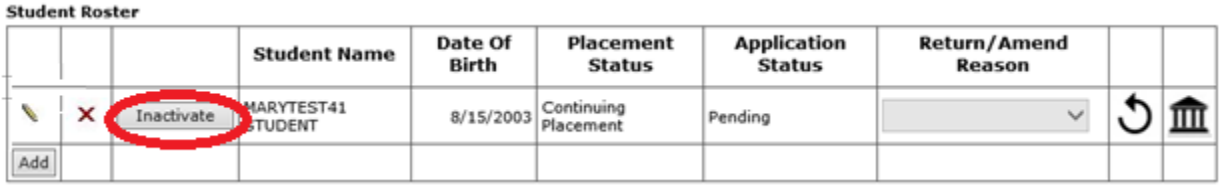
Updating Student Status 2018-2019
(Graduated or Moved from District)

Use only for students who were in a 2017-2018 nonpublic placement but will not be in a nonpublic placement beginning the 2018-2019 school year.

1. Select the edit button ( ) by the student's name on the Student Demographics page.

2. Select the appropriate **Placement Status**. (Select "Moved from District" for graduation)



3. Click "**Save**".

4. Click "**Inactivate**".