

Texas Education Agency  
Division of Federal and State Education Policy  
**State Performance Plan Indicator 13: Secondary Transition**  
**Instructions for Entering Data**

**Indicator 13: Secondary Transition**

The percentage of youth with IEPs aged 16 and above with an IEP that includes appropriate measurable postsecondary goals that are annually updated and based upon an age appropriate transition assessment, transition services, including courses of study, that will reasonably enable the student to meet those postsecondary goals, and annual IEP goals related to the student's transition service needs. There must also be evidence that the student was invited to the IEP Team meeting where transition services are to be discussed and evidence that, if appropriate, a representative of any participating agency was invited to the IEP Team meeting with the prior consent of the parent or student who has reached the age of majority.

Authorization: 20 U.S.C. 1416 (a)(3)(B)

Due Date: **August 16, 2017**

Sampling Allowed: Yes

Online Submission: SPP 13 can be accessed through TEASE  
at <https://sequin.tea.state.tx.us/apps/logon.asp>

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**GENERAL INSTRUCTIONS**

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1. The 2016-2017 data collection period is **July 1, 2016** to **June 30, 2017**.
2. Indicator 13 refers to students with disabilities who are at least age 16 between July 1, 2016 and June 30, 2017, and students up through age 21 (age 22 if appropriate). This sample will include students who are age 15 but will turn age 16 by June 30, 2017.
3. From the list of campuses provided by the TEA, districts will generate a list of students with disabilities that meets the **Criteria for Data Collection**. Once the 2016-2017 list of students is generated, place the names in alphabetical order.
4. Remove from the list all students whose folders were reviewed and reported in prior data collection years. This now becomes the official list and districts will follow the **Required Sampling Procedures**.
5. Enter the student's SSN or alternate student ID, or TSDS Unique ID. The student's name and DOB will appear and pre-fill. Complete remaining fields.
6. Select **Yes** or **No** for each question. All questions must be completed. For Question 8, **NA** may be an acceptable response.
7. The final compliance status of each IEP is automatically populated at the bottom of the IEP review section.

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**SPECIFIC INSTRUCTIONS**

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Specific instructions for **Entering Data for State Performance Plan Indicator 13** are found at the following link.

[https://mansfield.tea.state.tx.us/TEA.SPP.Web/SPP13/Help/WebHelp/SPPI\\_13.htm](https://mansfield.tea.state.tx.us/TEA.SPP.Web/SPP13/Help/WebHelp/SPPI_13.htm)